

## **GUIDELINES FOR ACCEPTABLE USE OF FREMONT SCHOOL DISTRICT 79 COMPUTER SYSTEM BY STUDENTS**

### **A. Acceptable Use**

All Users of the District Computer System (System) must comply with the District's Acceptable Use Guidelines, as amended from time to time.

The System shall include all computer hardware and software owned or operated by the District, files stored on District file servers, workstations, other storage devices, District network (both wired and wireless), District electronic mail, the District web site, and District endorsed on-line services. "Use" of the System shall include use of or obtaining access to the System from any device.

Students have no expectation of privacy in their use of the System. The District has the right to access, review, copy, delete, or disclose, as allowed by law, any files stored on or processed by District file servers, workstations and other storage devices. The District has the right to access, review, copy, delete, or disclose, as allowed by law, any message sent, received, or stored on or processed by the District's electronic mail system. The District has the right to and does monitor use of the System by students, including students' access to the Internet to determine whether the use is consistent with federal and state laws and District policies and guidelines.

Access to the System is provided to students for academic purposes. Personal use is prohibited.

### **B. Privileges**

Access to the system is provided as a privilege by the District and may be revoked at any time. Inappropriate use may result in discipline, including the loss of System use privileges.

The System, including all information and documentation contained therein, is the property of the District, except as otherwise provided by law.

### **C. Prohibited Use**

Uses of the System listed below are prohibited and may result in discipline or other consequences provided in Section G of these Guidelines and the District's Student Discipline Code and rules. The System shall not be used to:

1. Engage in activities which are not related to District educational purposes or which are contrary to the instructions from supervising District employees as to the System's use.
2. Access, retrieve, create, disseminate, or view obscene, profane or indecent materials. "Indecent materials" are those materials, which, in context, depict or describe sexual content in terms patently offensive, as measured by contemporary community standards. "Obscene materials" are those materials which, taken as a whole, appeal to

the prurient interest in sex, which portray sexual conduct in a patently offensive way in which, taken as a whole, do not have any serious literary, artistic, political or scientific value.

3. Access, retrieve, create, disseminate, or view or disseminate any material in violation of any federal or state laws or regulation or District policy or rules. This includes, but is not limited to: improper use of copyrighted material; improper use of the System to commit fraud, or with the intent to commit fraud; improper use of passwords or access codes; or disclosing private information such as: the full name, address, or phone number of any student, district employee, or user.
4. Transfer any software to or from the System without authorization from the Director of Technology or appointee.
5. Engage in for-profit or non-school sponsored commercial activities, including advertising or sales.
6. Harass, threaten, intimidate, bully or demean an individual or group of individuals because of gender, color, race, religion, disability, national origin, sexual orientation, ancestry, marital status, military status (including unfavorable discharge), gender-related identity or expression, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.
7. Disrupt the educational process, including use that is reasonably foreseeable to result in a disruption, or interfere with the rights of others at any time, either during school days or after school hours.
8. Disrupt or interfere with the System.
9. Gain unauthorized access to or vandalize the data or files of another user.
10. Gain unauthorized access to or vandalize the System, or the system of any other individual or organization.
11. Forge or improperly alter any data that is part of the System or has been processed by the System, use an account owned by another user, or disclose the user's individual password or that of another user.
12. Invade the privacy of any individual, including violating federal or state laws regarding limitations on the disclosure of student records.
13. Download, copy, print, disseminate, or otherwise store or possess any data, which violates federal or state copyright laws or these Guidelines.
14. Send nuisance electronic mail or other online messages such as chain letters, pyramid schemes, or obscene, harassing or other unwelcome messages.
15. Send mass electronic mail to multiple users without prior authorization by the appropriate District administrator.

16. Post material on the District's web site, or District endorsed online services without the authorization of the appropriate District administrator.

#### **D. Created Content**

Any web site created by a student using the System must be part of a District-sponsored activity, or otherwise be authorized by the appropriate District Administrator. All content, including links, of any web site created by a student using the System must receive prior approval by an appropriate District administrator. All contents of a web site created by a student using the System must conform to these Acceptable Use Guidelines.

The District may discipline a student whose created content including but not limited to personal web sites, posts, messages, images and videos causes, or can reasonably be expected to cause, a disruption of the school environment without regard to whether the content was created using the System.

#### **E. Security and User Reporting Duties**

Security in the System is a high priority and must be a priority for all users.

Students are prohibited from sharing their log-in Ids or passwords with anyone other than a District employee. Any attempt to log in as another user will result in consequences as set forth in Section G of these Guidelines.

A user who becomes aware of any security risk or misuse of the System must immediately notify a teacher, administrator or other staff member.

#### **F. Vandalism**

Vandalism or attempted vandalism to the System is prohibited and will result in discipline as set forth in Section G of these Guidelines, and in potential legal action. Vandalism includes, but is not limited to, physical damage to the System, the downloading, uploading, or creating computer viruses, and tampering with District data files and/or other users' files.

#### **G. Consequences For Violations**

A student who engages in any of the prohibited acts listed above, shall be subject to discipline deemed appropriate by School Administration including but not limited to: (1) suspension or revocation of System privileges, (2) other discipline including suspension or expulsion from school, and (3) referral to law enforcement authorities or other legal action in appropriate cases.

Misuse of the System by a student may be considered gross misconduct as that term is defined by the District Student Discipline Policy and rules, and may be disciplined pursuant to the Student Discipline Policy and rules. A student who believes that his/her System use privileges have been wrongfully limited may request a meeting

with the building principal to review the limitation. The decision of the building principal shall be final.

#### **H. Disclaimer**

The District makes no warranties of any kind whether express or implied for the System. The District is not responsible for any damages incurred, including the loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions. Use of any information obtained via the System is at the user's own risk. The District is not responsible for the accuracy or quality of information obtained through the System. The District is not responsible for any user's intentional or unintentional access of material on the Internet, which may be obscene, indecent, or of an inappropriate nature. The school rules published in these Guidelines for Acceptable use of the Fremont School District 79 Computer System by Students, are subject to change to ensure continued compliance to federal, state, or local regulations and are subject to review and alteration as becomes necessary for the routine operation of the school.

**AUTHORIZATION FOR ACCESS TO  
FREMONT SCHOOL DISTRICT 79 COMPUTER SYSTEM BY STUDENTS**

**Student's Name [printed]:** \_\_\_\_\_

This form must be read and signed by each student and each student's parent/guardian as a condition of using the District's Computer System.

**Parent/Guardian**

I, \_\_\_\_\_ [print name], am the parent or guardian of the student named above. I have read and understand the "GUIDELINES FOR ACCEPTABLE USE OF DISTRICT COMPUTER SYSTEM BY STUDENTS" and will abide by the terms and conditions as stated and I hereby give permission for my child to use the Computer System, including District 79's Internet access. I understand that my child is required to abide by the "GUIDELINES FOR ACCEPTABLE USE OF DISTRICT COMPUTER SYSTEM BY STUDENTS" and I have reviewed them with him/her. I further understand that District 79 has taken reasonable steps to control access to the Internet, but cannot guarantee that all controversial or inappropriate information will be inaccessible to student users. I agree that I will not hold Fremont District 79 responsible for materials accessed through the Computer System or Internet. Further, I accept full responsibility for my child's use of the District 79 Computer System if my child's use of the System is not in a school setting. I hereby give permission for my child to use the District 79 Computer System, including Internet access. I understand that this grant of permission will remain in effect as long as my child remains enrolled in District 79 unless and until I provide a written revocation to the District Office.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Student**

I, \_\_\_\_\_ [printed name], have read and understand the "GUIDELINES FOR ACCEPTABLE USE OF DISTRICT COMPUTER SYSTEM BY STUDENTS" and I will abide by the terms and conditions as stated. I understand that any violation of the GUIDELINES may result in disciplinary consequences, as well as restrictions on or removal of permission to use the District 79 Computer System.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date