

SPRINGFIELD INFORMATION

For Emergencies 24 hours a day: Contact Brightspark Travel, Inc. (877) 545-0070.
Prior to trip if you have any questions please contact Mrs. Salerno (847) 566-9384 ext. 1248 or ksalerno@fsd79.org

HOTEL INFORMATION:

We are staying at the President Abraham Lincoln Hotel in Springfield.
701 East Adams Street Springfield, IL 62701
Phone number (217) 544-8800.

Springfield Dates & Times:

- o The dates of the trip are Thursday, April 25 and Friday, April 26.
- o We are leaving from the middle school promptly at 5:45 a.m. on Thursday, April 25. As we have reservations in Springfield starting at 10:00 a.m., there is no flexibility for leaving after 5:45 am. If you are late, the busses will leave without you.
- o Students should arrive at the middle school by 5:30 am on Thursday, April 25, and board their assigned bus. Busses will be lined up at the front of the school. Please drop off on the side of the school in the faculty parking lot.
- o We will be leaving Springfield approximately 3:00 p.m. on Friday, April 26. Our estimated return time is no earlier than 7:00-7:30 pm, depending on each bus itinerary. Please make sure that someone is available to pick you up within that range of time. We will be phoning/texting parents when we approximately 20-30 minutes from school.

BUSSES:

- o There are four busses, so the itinerary will vary from bus to bus. All busses are scheduled to see the same attractions; however, itinerary changes may occur due to weather, etc.
- o You will receive your chaperone assignment and bus itinerary one day prior to the trip.

- o Each student may bring one bag to be put in the luggage hold of the bus and one bag to carry-on the bus. All loose carry-on items must be in the carry-on bag, including (but not limited to) purses, iPods, books, and food.
- o The bus company does not permit students to have drinks in containers that cannot be reclosed. All drinks must have a screw top lid. Glass and dairy products are not allowed on the bus.

FOOD:

- o A light breakfast will be provided on the bus on Thursday (muffin, juice/water). Students will need to bring a brown bag lunch. Dinner will be provided Thursday and breakfast and lunch on Friday.
- o We have a number of students with nut allergies. Please do not bring snacks containing peanut and tree nuts.

TECHNOLOGY:

- o Students may use their cell phones, but their room phones can only access the hotel desk for emergencies.
- o Cell phones may be used for photos. School rules will be followed on this school-sponsored field trip. Students are not allowed to post photos and use social networking sites such as Snapchat, Facebook and Instagram while on the trip. Students are not allowed to take pictures within the bus or in hotel rooms. Students can take pictures of historical sites from the bus. Bullying of any kind including using any form of technology will not be tolerated.
- o Be aware of your data plan.
- o Follow your chaperones directions. When someone is giving instructions you must be unplugged and not using technology.
- o Take this time to unplug and enjoy the Springfield experience.

SAFETY:

- o Students will be given a Brightspark lanyard. These must be worn at all times as identification of the group and as entry passes into the attractions.
- o Only students with parental permission to swim will be allowed in the pool area at the hotel.
- o Only plastic goggles are allowed in the pool.
- o Students will choose to attend the dance or go swimming, and must stay there for the duration of the activity. There is no moving between the two events.
- o Students may only ride on their assigned bus and go into their assigned room.
- o Please wear the Springfield t-shirt on Thursday, April 25. Dress for the weather.

ADDITIONAL RULES:

- o All school and district handbook guidelines and rules apply.
- o All handbook dress codes apply to this trip. It is strongly recommended that shoes be sturdy and suitable for walking.
- o Be respectful and follow all specific rules for the historical sites and destinations such as restaurants and hotel. Chaperones will share information about each location's specific rules.

MONEY:

- o Students are allowed to bring money for souvenirs.

WHAT SHOULD I BRING?

ONE suitcase to go in the bus luggage hold
ONE carry-on-- zippered bag preferred

Personal care items to pack:

- _____ toothbrush and toothpaste
- _____ comb and/or hairbrush
- _____ deodorant
- _____ make-up
- _____ sanitary supplies
- _____ essential medications
- _____ change of clothes
- _____ change of underwear/socks
- _____ jacket or sweatshirt
- _____ pajamas
- _____ swim suit
- _____ swim suit cover-up or extra T-shirt
- _____ comfortable walking shoes

Helpful to have, not required:

- screw top water bottle
- camera
- ziplock bag for wet pool clothes
- umbrella
- deck of cards
- movies for bus ride
- spending money \$5-\$20
- sunscreen
- hat
- pillow
- phone charger
- sunglasses

DO NOT BRING:

- expensive electronic equipment
- DVD player
- Video game system (PS4/XBOX)
- computer/chromebook
- excess or PEANUT snacks

Students with PRESCRIBED medication

Place PRESCRIBED daily medication in a ziplock bag. Include the following information for each dose.

- Student name
- Name of medicine
- Date to be taken
- Time to be taken

Please give your PRESCRIBED medication to your chaperone when you arrive Thursday morning.

Prohibited from bringing or buying: cigarettes or any smoking material or tobacco products, liquor, weapon or weapon look alike, including, but not limited to guns and knives, R rated or adult reading material or videos.

IMPORTANT: The bus company does not permit students to have drinks in containers that cannot be tightly closed, and they will prohibit any product that contains dairy. Therefore, do not stop and purchase a coffee or similar drink on the way to school; you will not be allowed to take it on the bus.

Updated 2/12/19