

## PTO Meeting Minutes

January 16, 2019

Meeting called to order at 6:35 pm by Stacie Brown.

Jen Arroyo motioned and Jen Peterson seconded to approve the meeting minutes from the December meeting.

### **Attendance:**

Stacie Brown: President

Stacey Begg: Middle School

Sue Lee: Vice President – ES

Kristie Paul: Book Fair, MS

Janelle Martinez: Vice President – PS

Bari Dacks: Fundraising

Jen Arroyo: Vice President – IS

Susan Ryba: Hospitality

Jennifer Knop: Secretary

Leann Zanardo: Yearbook, MS

Nick Brilowski: PR, District

Colleen Malka: Guest

Mike Jandes: School Board

Jen Peterson: Guest

Laura McCarthy: Elementary School

### **Reports:**

**President's Report:** Stacie Brown reported. Flyer for the Sweetheart dance should go home tomorrow. We tried to make it clear that it's intended to be a daddy/daughter dance and a mother/son event will be in March.

Met on Friday to go through some details: Oberweis will do sampling for lemonade and ice cream. Nicole Lukemeyer volunteered to do photos. Following up with Jewel and Holcomb Hollow for donations. There will be a craft and a deejay is scheduled. For the mother/son event, we are working with Lakeside Lanes. Price came back too high at \$20/each. Considering a mother/son superhero dance instead.

Also still working on a March madness teacher basketball game.

### **Vice President Reports:**

Middle School: no report.

Intermediate School: Jen Arroyo reported. Working with student council on a game night. Also looking at a date in March.

Elementary School: Sue Lee reported. Sign ups went out for Valentine's parties. A few classrooms have zero that have signed up to help. Reaching out to teachers and room parents to see if we can find

someone for those classes.

Looking at a yoga event on March 14<sup>th</sup> from 6:30-7:30 with Erin as instructor. She's been in Healthy Minds classes and she'll be there again in March. It'll be first-come, first-serve, with a max of 40 people. Flyer and sign up will go out closer to the date. Open to all age students.

Lincoln: no report.

**Treasurer's Report:** Christie Johnson reported via email.

Mundelein Comm. Checking Balance as of 12/31/18	\$5,793.75
Mundelein Comm. Savings Balance as of 12/31/18	\$64,993.09
Less: Committed Funds	\$62,392.64
Balance available for 2018/2019:	\$8,394.20

**Principal's Report:** Pam Motsenbacker reported. Filling in tonight due to conflicting event. End of trimester is Feb 13. Valentine's day parties are coming up.

Lincoln Parent Coffee is January 29 - no school that day.

Friday January 25 – Student council dance

Feb 13 – IS Girl's night out

Feb 12 – MS Community Service night

**Superintendent's Report:**

Nick Brilowski reported. 2019-2020 school calendar has gone out. New design this year.

**School Board Report:**

Mike Jandes reported. Jan 7 was the finance and facility meeting. First meeting of the month are more interesting meetings to attend. Elementary school renovations were discussed. He'll know more mid-March when bids come back. Next school board meeting is January 28.

**Teacher Reports:**

ES: Thanks for approving/helping out with the author. First grade has an in-house field trip.

IS: Karen Erickson reported via email. Thank you for the wonderful holiday parties. All went well. We are excited to be back and teaching the students. MAPS testing went well. From her: I ordered and received the Sphero Minis and my classes are excited to use them. Thank you again for funding them!

MS: Stacey Begg reported. Community night is Feb 12. This is a new event for us. Each team has a community service project they're doing. Some examples include: creating blankets for Reach Rescue; Bernie's Book Bank drop off; collecting baby care kits and quilts. Culvers will also be there.

**Committee Chair Reports:**

**Art Awareness** – No reported.

**Birthday Board** – No report.

**Book Fair** – Kristie Paul reported. Book fair for middle school is set for mid-February, around conferences.

**Box Tops** – Janelle Martinez reported. Next contest will end February 22. There will be an individual award, and a class pizza party for one class

**Communications** – No report.

**Cultural Arts** – No report.

**Fundraising** – Bari Dacks reported. This week we have the Lou Malnati's fundraiser starting. Flyers coming home this week. Students will sell coupons: \$13 for 9" frozen pizzas, we make \$5 on each sale. Early February will be an Usborne books fundraiser called Cards for a Cause – boxes of greeting cards that we make \$13/box.

**Hospitality** – Susan Ryba reported. We will be helping the nurses with the Girls night out on February 13. We may reach out to the baking committee for daddy/daughter dance if we don't get enough donations.

**Membership/Welcome** – Stacie Brown reported. Meeting Friday to talk about changing from paper Buzz Book to an app next year.

**Buzz Book:** No report

**Picture Day/Yearbook** – Leann Zanardo reported. Color portraits has now uploaded all of our composite photos. This means room parents can start working on their collage pages. MS is up and running thanks to Kristie. January 25 is the 8<sup>th</sup> grade graduation picture date. One parent volunteer is already coming that day. If anyone else wants to come and help they are welcome.

**Rooms Parents** – Jen Arroyo reported. In the process of notifying room parent of party hosts. Room parents have been assigned as editors for yearbooks. So they can start collages soon.

**8<sup>th</sup> Grade Dance** – Stacie Brown reported. Krista emailed out the request for a chair. Six parents have stepped up to help with the dance. 8<sup>th</sup> grade parents plan, and 7<sup>th</sup> grade parents do the chaperoning. 7<sup>th</sup> grade parent in charge of chaperones. 8<sup>th</sup> grade parents are not allowed to stay, however, 8<sup>th</sup> grade parents clean up afterwards. Typically runs from 8-10:30 pm. Noelle volunteered to chair. Talk to Mrs. Winkleman to get started. There is usually a meeting in January for parents to establish chairs, that the principal attends. The committee meets on its own afterwards.

**Spooktacular** – no report

**Field Day** – no report

**Spirit Wear** – Christie Johnson reported via email. Next sale will be March 1-15. Orders should arrive the week of April 15.

**Music** – no report.

**Old Business:** none.

**New Business:**

Funding Request - \$795 requested by Krista Winkleman and Emily Loerakker for a CAMFEL Assembly, It's My Life. The theme is responsibility. This program is to continue enhancing the positive behavior at the middle school to promote kindness and acceptance. This would benefit all MS students. Sue Lee motioned to approve. Kristy seconded. Request approved.

**Adjournment:** 6:58 pm. Motion made to adjourn meeting by Janelle Martinez, seconded by Jen Knop.

Raffle winner – Susan Ryba.

PTO minutes submitted by: Jennifer Knop