

## PTO Meeting Minutes

April 17, 2019

Meeting called to order at 6:35 pm by Stacie Brown.

Sue Lee motioned and Leann Zanardo seconded to approve the meeting minutes from the March meeting.

### **Attendance:**

Stacie Brown: President

Michael Jandes: School Board

Sonja Kajohn: Vice President – MS

Stacey Begg: Middle School

Sue Lee: Vice President – ES

Karen Erickson: Intermediate School

Janelle Martinez: Vice President – PS

Kristie Paul: Book Fair

Jen Arroyo: Vice President – IS

Bari Dacks: Fundraising

Jennifer Knop: Secretary

Susan Ryba: Hospitality

Nick Brilowski: PR, District

Patricia Lopez: Yearbook

Carol Bennett: Lincoln

Leann Zanardo: Yearbook

### **Reports:**

**President's Report:** Stacie Brown reported. EVA award for the year is coming up – please nominate by April 26<sup>th</sup> and send to Stacie.

### **Vice President Reports:**

Middle School: no report

Intermediate School: Jen Arroyo reported. Thank you to everyone who attended BINGO night. Thanks to IS Student Council for help and donations. And the teacher BINGO callers – made it really fun. We had some attendees that didn't even have kids in the district.

Elementary School: no report

Lincoln: no report

**Treasurer's Report:** Christie Johnson reported via email. Also we received a \$500 donation from Kirk Players and they have asked us to apply the donation to the Arts so we will be applying \$250 to Cultural Arts and \$250 to Art Awareness. This donation will be applied to next year's budget unless something pressing comes up by the end of this year.

Mundelein Comm. Checking Balance as of 3/29/19	\$9,094.76
Mundelein Comm. Savings Balance as of 3/29/19	\$56,997.45
Harris Checking Balance as of 3/29/19	
Less: Committed Funds	\$46,163.08
Uncommitted Funds as of 4/7/19	\$19,929.13
Balance available for 2018/2019:	\$19,929.13

**Principal's Report:**

Carol Bennett reported. Just Dance is April 26<sup>th</sup> from 6:30-8:30 pm at the IS.

Lincoln – Registration for tuition-based preschool is now open at Lincoln. Last screening was today, and we will have a full house next year. The final parent coffee will be May 7 – there are 68 Lincoln students going to kindergarten at Fremont.

ES/IS – Thank you for a great turn out for Family Night last week. We hope that everyone who attended had a great time. The IS Kindness Night will be Thursday from 6:30-7:30 pm. We have an incoming kindergarten tour on April 24 at 1:45 pm.

IS – Camp Duncan is on April 23 and April 30. 4<sup>th</sup> Graders be participating in fire safety lessons with Fireman Tony the first week of May. There is a 4<sup>th</sup> grade band concert on May 14.

MS – 6<sup>th</sup> grade orientation went well last night. The Springfield trip is coming up soon. Thank you for the scholarships for Springfield and Washington DC trips. The Wax Museum for Titanic went well.

**District and School Board Report:**

Nick Brilowski reported. They will be repaving Fremont Center road this summer and adding shoulders. This should take place after summer school is completed.

Mike Jandes reported. Election results should be certified tomorrow. It looks like the incumbents are staying. There were only six votes separating the 3<sup>rd</sup> seat from the 4<sup>th</sup> candidate.

**Teacher Reports:**

ES: Laura McCarthy reported via email. Thank you for the organized Book Fair! It was so well planned and the teachers in the elementary building thank you for the new books for their classrooms! The new format for the Art & Academic Night Last week was a success. Thanks for all you have done for the students and staff all year.

IS: Karen Erickson reported. IS wants to say thanks so much for the assembly. Heard from teachers and children many positive things. One of the classes wrote thank you notes. Tomorrow night is Kindness Night. We are all excited about it and that the format is changing from the old Art & Academic night. There will be ice cream for sale.

MS: Stacey Begg reported. Springfield is next Thursday. Thank you from the MS Musical for supporting them – it was a huge success. There will be a Color Run for MS students on May 10. There are almost 50 students registered so far.

## **Committee Chair Reports:**

**Art Awareness** – No report.

**Birthday Board** – No report.

**Book Fair** – No report.

**Box Tops** – Janelle Martinez reported. As of June, Box Tops will become digital. There will no longer be the piece printed on boxes anymore. Parents will download an app, select the school, and scan their receipt. There is no more sorting, mailing, etc. When a receipt is scanned, the amount will be banked and will automatically send a check twice a year. Will be honoring the boxes with clippings, so maybe have one more contest and then it will be all digital anyway. Blueberry cheerios already have the digital information on it. Should have received the last submission's check.

**Communications/Facebook** – No report.

**Cultural Arts** – Christie Johnson reported via email. The ProKids Show assembly was a HUGE success! The staff and students really seemed to love it! Great message to the students and extremely entertaining. Great job Peggy DeLaCruz! Tim Hannig, the performer, wanted to thank Nick for the great video he posted.

**Fundraising** – Stacie Brown reported. Received a check for \$115 from the Santa Rocks Lightshow from the promotion they offered in December.

Sonja Kajohn reported. Kindergarten parents are liking the school supply box ideas. However, sales are slow so far. ES – only 2 orders. MS – 71 orders.

Bari Dacks report. Thanks to those that attended Lucky's Burger for the dine and share event. It was busy the entire time. However, we only raised \$175. It probably should have been more due to the crowds, but it seemed like it was a little overwhelming for them. We are still selling Kindergarten shirts and Fremont car magnets.

**Hospitality** – Susan Ryba reported. We are planning the spring teacher and staff luncheon for Tuesday, May 14. The theme this year is "Nacho Average Teacher". This will be Susan's last event.

**Membership/Welcome** – Sonja Kajohn reported. The app we were planning to use for the digital buzz book got bought. The sale will be complete before we graduate everybody. So we're back to square one on that process.

**Picture Day/Yearbook** – Leann Zanardo reported. Yearbooks almost ready to go to print. Originally set Monday as print ready – but we have about a week leeway built into the schedule. Meeting after this meeting for actual dates. Sales are on par with last year and previous years. Picture contracts are done for next year.

**Rooms Parents** – Stacie Brown reported. Teacher Appreciation Week committee will be asking for help from room parents. For MS, how to reach out to all the teachers (front office may be best bet).

**8<sup>th</sup> Grade Dance** – Christie Johnson reported via email. Planning is continuing. Parents have been asked for pictures for the slide show and the supplement and students have been asked for "Shout Outs" to be put in the 8th grade supplement. These are all due April 19th. The DJ has been chosen-we are going

with Bizarre Entertainment the same DJ who has been doing the 8th grade dance for the past several years. We are working on the contract now. There is a meeting on Friday – will likely ask for more help from parents.

**Field Day** – Waiting for final confirmation on dates from ES. Guessing at June 11 for ES and June 12 for IS.

**Spirit Wear** – Stacie Brown reported. Have picked a new company for next year. If you see anything you like, or have seen before, let them know.

**Old Business:** none.

**New Business:**

Funding Request: \$200.00 requested by David Stopps to benefit all MS students. He is hoping to attend the 2019 Bay Area Makerfaire. The event centers on Maker and STEM skills, tools and strategies. At the event he will be able to get hands on with various tools as well as be able to talk to their creators about how he could apply them in his classroom. Motion to approve by Sonja Kajohn; seconded by Sue Lee. Request approved.

Funding Request: \$1500 requested by the IS 4<sup>th</sup> Grade Special Education department. This will be used to offer extended school year to special education students. Motion to approve by Jen Arroyo; seconded by Sue Lee. Request approved.

Next month's meeting is off-site.

**Adjournment:** 7:07 pm. Motion made to adjourn meeting by Sue Lee, seconded by Jen Arroyo.

Card winner is: Carol Bennett.

PTO minutes submitted by: Jennifer Knop