

PTO Meeting Minutes

May 15, 2019

Meeting called to order at 7:01 pm by Stacie Brown.

Christie Johnson motioned and Sue Lee seconded to approve the meeting minutes from the April meeting.

Attendance:

Stacie Brown: President

Bari Dacks: Fundraising

Sue Lee: Vice President – ES

Susan Ryba: Hospitality

Christie Johnson: Treasurer

Jen Crow: Art Awareness

Jennifer Knop: Secretary

Tami Trahan: Art Awareness

Michael Jandes: School Board

Leann Zanardo: Yearbook

Kristie Paul: Book Fair

Mary Plu: Communications

Reports:

President's Report: Stacie Brown reported. Excellence in Volunteering Award (EVA) presented to Susan Ryba for her efforts over the last 14 years. She will be missed and we are very thankful for all the work she has done over the years.

Self-nomination forms for open board positions are available. We still are looking for a Vice President for the Middle School.

Vice President Reports:

Middle School: no report

Intermediate School: no report.

Elementary School: Sue Lee reported. Teacher Appreciation Week activities went well. Teachers were grateful. All is going well as the school year winds down.

Lincoln: no report

Treasurer's Report: Christie Johnson reported. Acknowledged Stacie Brown's commitment and efforts this year as the PTO President. The staff and faculty are impressed with all the work she has done and that she has attended every one of the PTO events.

Mundelein Comm. Checking Balance as of 4/30/19 \$10,037.52

Mundelein Comm. Savings Balance as of 4/30/19 \$50,998.94

Harris Checking Balance as of 4/30/19	0.00
Less: Committed Funds	\$42,024.65
Uncommitted Funds as of 5/13/19	\$19,011.81
Balance available for 2018/2019:	\$19,011.81

Principal's Report: no report.

District and School Board Report: Mike Jandes reported. Last meeting was 4/29. They seated the new board (same as the previous one). Meeting dates should remain the same: 2nd/4th Monday's of the month with the 2nd Monday being the Finance & Facilities meeting and the 4th Monday being the main meeting. They approved the contract for Emily Loerakker, Assistant Principal of the Middle School. They approved the technology refresh, including iPads up for renewal. The next meeting is 5/20. At that meeting, committee assignments should be announced.

Nick Brilowski reported via email. Fremont Center Road repaving will start the day after the school year ends. They did not want to wait until after summer school as they want to ensure that it will be completed before school begins in August.

Teacher Reports:

IS: Karen Erickson reported via email. Thank you for the Teacher Appreciation Week and Luncheon. They are looking forward to Field Day.

Committee Chair Reports:

Art Awareness – Tami Trahan reported. Supply closet has been cleaned out and refreshed with the help of an approximately \$450 donation of materials that was received. Jen Crow reported. Survey will be going out to current Art Awareness volunteer for feedback and suggestions on how to increase participation next year.

Birthday Board – No report.

Book Fair – Kristie Paul reported. MS Book Fair is scheduled to coincide with Fall conferences.

Box Tops – Christie Johnson reported. We recently received a \$200 check from Box Tops.

Communications/Facebook – Jennifer Knop reported. FB group is starting to get graduation ticket requests again. The FB event for trading tickets will be bumped to try and keep it to the top of the page.

Cultural Arts – Christie Johnson reported. The showcase is scheduled for September 11.

Fundraising – Sonja Kajohn reported via email. School supply kits can be ordered until June 30th. Parents should know by then what type of kit to order. Bari Dacks reported. Potential for one more event at a bowling alley in Vernon Hills. Working on the logistics and how to manage registration. It would include 2 hours of free bowling and happen during the first week in June.

Hospitality – no report.

Membership/Welcome – no report.

Picture Day/Yearbook – Leann Zanardo reported. Yearbooks have been delivered and sorted. They will most likely go home the last week of school. Currently working out issues with orders placed for the wrong books. Kristie Paul reported. Next year the Middle School Yearbook committee will likely need new cameras.

Rooms Parents – no report.

8th Grade Dance – Kristie Paul reported. Invites have gone out. Food requests have been sent out as well. Decorations are coming along. There are parents that want to help, they just need to be asked. They will be painting on Tuesday.

Field Day – Ann Irwin reported via email. Dates are set and email asking for parent volunteers has gone out.

Spirit Wear – Stacie Brown reported. They have picked a new vendor for next year. They will be sending a survey to teachers to see if there is anything specific they would want.

Old Business: none.

New Business: none.

Adjournment: 7:30 pm. Motion made to adjourn meeting by Sue Lee, seconded by Christie Johnson.

Card winner is: Kristie Paul.

PTO minutes submitted by: Jennifer Knop